



EMPLOYER INFORMATION

| | |
|---------------------|------------------------------------------------------------------|
| Company Name | Clines Corners Retail Center |
| Job Location | Clines Corners, New Mexico |
| Contact Name | Mr. Jeffrey Anderson |
| Job Address | 1 Yacht Club Dr. Clines Corners, NM 87070 |
| Website | www.clinescorners.com |

POSITION OPPORTUNITY INFORMATION

| | |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Job Title | Retail Sales Person |
| Start Date | June 1 st -5 th , 2012 |
| End Date | September 5 th , 2012 <i>You are required to work until the last date listed on your DS Form.</i> |
| Job Description | Clines Corners Retail Center sits at that same intersection where it has become not just a rest stop for weary travelers but a place to shop, dine at its full service restaurant or grab a quick Subway Sandwich and hit the highway. Employees are responsible for greeting customers, waiting on customers, stocking inventory, keeping store clean and organized, and various other duties as assigned. Employees must be able to lift heavy boxes. |
| Required Job Training | In order to work for Clines Corners you will need to complete on-the-job training for each position that you are assigned. |
| English Requirement | Conversational English is required for this position. If you arrive to your employer and you do not have conversational English you will not be offered this job. |
| Salary | \$8.00 per hour |
| Approximate Hours | 32+ hours per week |
| Dress Code | Employees will need to purchase a uniform for \$15.00. Please bring comfortable walking shoes as this positions requires long hours of standing. |
| Housing | Housing is located on the property of Clines Corners. Rent will be approximately \$50.00 per week and is paid every two weeks. A deposit of \$100.00 is due upon arrival and will be returned to you if you leave your housing in good condition and you finish your work contract. Linens and internet access are provided. There may be up to 4 students placed in each bedroom. |

| | |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Paycheck Information | Paychecks will be distributed weekly on site. Your final paycheck and W2 forms will be mailed to you in your home country. |
| Weather | Temperatures are between 80 and 100 degrees Fahrenheit during the summer months. |

TRAVEL INFORMATION

| | |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Nearest Airport | Albuquerque International Sunport (ABQ) 2200 Sunport Blvd SE Albuquerque, NM 87106 |
| Transportation from Airport | You will find it easiest to fly to Albuquerque International Sunport Airport in Albuquerque, New Mexico. Once you land in Albuquerque, New Mexico you must call your supervisor. If you arrive late in the day or during the night you will need to stay in a hotel until the business day. You will receive detailed travel instructions from United Work and Travel at least two weeks before your arrival in the United States. |
| Bus Schedule Info. | ALBUQUERQUE GREYHOUND STA 320 1ST STREET SW Albuquerque, NM 87102 www.greyhound.com |
| Nearest Train Station | Address: Santa Fe County Road 33 152 Old Lamy Trail Lamy, NM 87540 Phone: 1-800-USA-RAIL |
| Train Schedule | www.amtrak.com |
| Directions Upon Arrival | You will receive detailed arrival instructions from United Work and Travel at least two weeks before your arrival in the United States. |
| Program Check in | Within three (3) days of your arrival in the United States you must check in with your sponsor. Here are two (2) ways that you can successfully check in for your program. 1) PREFERRED METHOD: Log on to www.myuwt.com and access your Student Account. You will need your previously established user name and password to log in. Click the "check In" tab located at the top of the home screen (after you successfully log in). Complete all fields on the check in screen and then click submit to finalize your program check in. 2) Call United Work and Travel at 1-866-IGO2USA or (410) 581-7788, Monday through Friday from 8:00am - 5:00pm Telephone check ins are not accepted on voicemail. You |

| | |
|--|-----------------------------------------|
| | must speak to a UWT team member! |
|--|-----------------------------------------|

SOCIAL SECURITY

| | |
|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| How and when to apply for a social security card | Your employer will arrange for you to go to the social security office within 15 days of your arrival. You will be able to work before you apply for your social security card. |
| Nearest Social Security Office | Address: SOCIAL SECURITY 4300 CUTLER NE ALBUQUERQUE, NM 87110 Hours: Mon-Fri 9 am-4pm Telephone: 1-800-772-1213 |
| Social Security Info. | www.ssa.gov |
| Additional Information | Clines Corners is 30,000 sq. ft. of retail and restaurant space in one location. Just outside the door on either side of the building, one can find two modern and nationally known brand Convenience Stores and Gas Stations providing both gas and diesel products This is a rural area. Your employer will provide rides into town when necessary. |
| About New Mexico | With its rich mixture of natural resources and diverse landscapes, New Mexico is the perfect vacation escape for families and friends, for adventure, sports and recreation: Snow and water skiing, snowboarding, hiking, mountain biking, golf, fly-fishing, boating, spelunking, snowmobiling, ballooning, sailing, hang gliding – the list is endless. From dinosaurs to Spanish conquistadors; rocket sleds to aliens; folk art to fine art – New Mexico is filled with wonder and packed with everything that comes to mind when folks dream of unspoiled wilderness, spectacular views, and a genuine Land of Enchantment way of life. |

**Please note that the above job/housing details and descriptions may change or vary from what is written above.*